



**DRAGONFLIES SUMMER CAMP 2022**  
**ENROLLMENT AGREEMENT**

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_\_ ("Child")

Child's Address \_\_\_\_\_

Parent / Guardian's Name \_\_\_\_\_  Mother  Father  Legal Guardian

Email address: \_\_\_\_\_ Contact Telephone Number: \_\_\_\_\_

Parent / Guardian's Name \_\_\_\_\_  Mother  Father  Legal Guardian

Email address: \_\_\_\_\_ Contact Telephone Number: \_\_\_\_\_

Other Local Emergency Contact #1 (Name and phone number): \_\_\_\_\_

Other Local Emergency Contact #2 (Name and phone number): \_\_\_\_\_

This ENROLLMENT AGREEMENT ("Agreement") dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022 is made and entered into by and

between \_\_\_\_\_ and \_\_\_\_\_ individuals ("Parents"), and The Eastern Ridge School ("ERS"), a Virginia non-profit corporation. Parents hereby agree to enroll Child in ERS' Summer Program, according to the payment and program policies contained therein, which shall be deemed to be an integral part of this Agreement.

**About Eastern Ridge:** The Eastern Ridge School offers a holistic Forest Days summer camp program for 6- to 9-year-olds. The program will provide a balanced combination of child-led exploration and discovery with collaborative hands-on project work and guided experiences supported by an experienced instructor. Our goal is to give children a breadth of nature-based learning and fun, while tying that learning to age-appropriate developmental goals and promoting the foundation for a lifelong love of learning, nature and the outdoors.

The Eastern Ridge School is not affiliated with any particular religious group. We do not discriminate based on race, creed, color, gender, national or ethnic origin.

Eastern Ridge School office hours are Monday – Friday, 8:30 a.m. – 5:00 p.m. Parents may contact Eastern Ridge staff during office hours at 703-757-7900. Parents will also be provided an email and cell number for a staff contact for urgent "day-of" needs.

**Logistics and Policies**

**Arrivals:** Forest Days begin promptly at 9:00am. Please arrive on time. Waiting for late arrivals holds the entire group back. If you have reason to believe you will be running late, please let us know (contact information will be provided). You are welcome to join the group late, but you may need to track us down on our hike. Wolf Trap has reliable cell phone service. Be in contact with the program lead and they should be able to direct you to the group's location.

The group will meet daily by the flagpole near the Filene Center box office area at the top of the hill, unless notified otherwise. Parents are responsible for checking their child's temperature before departing each morning, applying any sunscreen and/or bug spray, supervising a last visit to the bathroom, and running through a final gear check with their child **prior to the 9:00am** start time. There will be a daily attendance sheet that parents are required to sign at drop off and pick up every day. This will include a COVID-19 waiver. It is imperative that these be filled out in full, exactly as indicated, each day.

**Departure:** Parents will meet their children for pickup at 1:00pm at the same flagpole location each day unless otherwise indicated by the lead teacher. Late pickups will be charged at a rate of \$2 per minute, following a 10 minute grace period for first offenses. Alternate people picking up Child must be listed on the Emergency Contact form, or indicated in writing at drop-off, as authorized to pick up Child. Staff will require government issued proof of identification for any person they do not personally recognize and know.

Attendance and Schedule Changes: If Child will be absent, please send an email to [dragonflies@easternridgeschool.org](mailto:dragonflies@easternridgeschool.org).

Clothing and Gear (a detailed and up-to-date gear list will be provided prior to the start of camp):

- All items should be free of commercial characters of any type (no licensed characters from movies, tv or video games).
- Clothing should be simple, lightweight, quick drying, elastic waist and as free of pockets as possible. We strongly recommend shirts with sleeves and long pants or leggings even on hot days (better protection from insect bites, scrapes and thorns.)
- No accessories. (Functional hair clips are fine, but no decorative hair accessories, bows, ribbons, clips, watches, belts, scarves, jewelry, etc.) If these do come to the forest, your child will be asked to keep them in their backpack, and we will not be held responsible for lost or damaged items.
- No open toed shoes or flip flops. Sturdy, quick drying shoes for hiking are ideal.
- Outerwear appropriate for the weather, accounting for temperature and precipitation, as we will be outdoors in all kinds of weather (e.g. lightweight jacket for chilly mornings, rain boots, raincoats/rain suits, with room for personal discretion based on individual needs)
- Children should come dressed in clothes that are comfortable, allow for ease of movement, and in which there is no concern about engaging in messy activities.

Each child must have:

- A hiking backpack (with chest and hip straps for support), properly sized for the child
- A wide-brimmed sun hat (face and neck coverage)
- Klean Kanteen or similar stainless steel water bottles (18 oz) with sports top
- Change of socks in a ziploc bag
- A snack (ideally fresh fruit or vegetables and a protein such as cheese or nuts. NO PEANUTS)

Sunscreen and Insect Protection:

- In addition to the clothing guidelines outlined above, parents should apply sunscreen and/or insect repellent at their discretion prior to the start of camp. ERS staff will supervise reapplication of sunscreen/bug spray one time per day as needed, with products you provide in your child's backpack, or with ERS's approved products if you do not provide your own.

Discipline: All children need assistance with social skills—this is a normal and important part of development. The Eastern Ridge School summer camp programs use clear boundaries, patience, respect, time, choices, redirection, repetition, positive, consistent role modeling and guidance, and helping children practice resolving their own conflicts as our main tools help children develop self-control, self-esteem and respect for others. Corporal punishment is prohibited, and we do not routinely use "time outs." Occasionally, if a child is having a difficult time and engaging in repeated behaviors that are hurtful, a safety risk, or disruptive to others, the child may be asked to accompany a teacher or volunteer, or work quietly and independently within eyesight and earshot with a book or journal or a different project. This "time away" from the group is not punitive, but rather gives the child space to regain his or her sense of control and provides supportive time away from the problem. If a child's behavior is disruptive to the learning environment or poses a safety risk to self or others that cannot be managed using the above techniques, the parents will be contacted to take the child home for the remainder of the day. It is of utmost importance that all participants are able to stay with the group and respond to instructions when called. There are no refunds or discounts if a child is asked to go home for the day.

Children with Special Needs: Parents must provide any reports and documentation of any conditions that may affect their child's ability to participate in our programs. Children are expected to work in a social constructivist community and participate in group project work, as well as be able to consistently respond to redirection and instructions to stay with the group in an expansive, unstructured setting. We do not have the appropriate staff to serve students who require a high level of individual instruction, remain unable to control their impulses, or who present ongoing behavioral problems.

Animals: As a forest immersion program, we spend all of our time outdoors, and do sometimes encounter animals such as amphibians, birds, reptiles, insects and small mammals in their natural habitats. There is increased risk of injury when exploring outdoor settings, including the risk of exposure to insects such as wasps, ticks, mosquitoes, black widow spiders, and snakes. Parents can decrease the risk of some injuries by ensuring that children are dressed appropriately for outdoor experiences.

General Health Requirements

- Parents agree to pick up or arrange to have Child picked up immediately if Child exhibits symptoms of a communicable disease; has a temperature of 100.4° F or greater; is vomiting or has diarrhea.
- Parents authorize Eastern Ridge to obtain immediate medical care for Child in an emergency if Parents cannot be located immediately.

- Parents understand that pursuant to §63.2-1509 of the Code of Virginia, all Eastern Ridge Staff, Board of Directors and volunteers are by law “mandated reporters” who are required to report instances of suspected child abuse and neglect to the local Social Services Department or to the Department of Social Services as soon as possible, but not longer than 24 hours after having reason to suspect any reportable offense of child abuse or neglect.

#### COVID Health Policies

Our Covid health policies are all outlined in our Covid Policy and Family Acknowledgement Document under the [Covid-19 tab](#) on our website. All families must familiarize themselves with this document and return the signed acknowledgement prior to participation in any of our programs.

First Aid: There is always a staff member present who is trained in American Heart Association First Aid and CPR. First Aid kit will be carried by staff at all times.

Injuries During Program Hours: A member of the staff will treat minor injuries. If necessary, the Parent will be called at the time of treatment or talked to at pick-up. In case of a life-threatening or other serious emergency, calling 911 is always our first step. As soon as practical, Parents will be notified. For lesser, but still significant injuries, parents will be called, texted or emailed promptly. For minor scrapes and events requiring only light first aid or TLC, the teachers will administer the aid and the parent will be notified at pick-up.

Ticks: Check your child for ticks at the end of the day. This can be a routine that you do with your child while he/she is taking a bath or getting ready for bed. Deer ticks are very small, but can be noticed on light clothing. If you do find a tick after being at camp and are unsure if it is a deer tick, you may want to take the tick to your doctor for identification.

Medication Administration: Medication will not be dispensed for any reason during program hours except in the instance of a severe allergy warranting an Allergy Emergency Care Plan.

- If Child requires administration of an asthma inhaler during program hours, you must have a completed Allergy Emergency Care Plan and Medication Authorization Form on file before Medication can be accepted.
- If you have identified your child as having a food or bee sting allergy, you must also submit an Allergy Emergency Care Plan, completed by you and your physician.
- All allergy related medication must be in its original packaging with your child’s name on it.

Liability Insurance: The Eastern Ridge School has liability coverage up to \$1,000,000 per incident; \$2,000,000 aggregate.

Notification Requirements: Eastern Ridge is required to notify parents in the following situations and according to the following guidelines:

- Daily regarding issues concerning Child’s health, development or needs.
- When persistent behavioral or adjustment problems are identified. Parents agree to work in cooperation with Eastern Ridge staff to meet the needs and best interests of both the Child and the community.
- If severe behavioral problems (e.g. injuring or abusing another child, teacher, or other staff or community member) occur, and such notification may include suspension or expulsion at the Program Director’s determination.
- Immediately when the child:
  - Has a head injury or any serious injury that requires emergency medical or dental treatment;
  - Has an adverse reaction to medication administered;
  - Has been administered medication incorrectly;
  - Other emergency
- The same day whenever first aid is administered to the child.
- Within 24 hours or the next business day of Eastern Ridge having been informed, unless forbidden by law, when a child has been exposed to a communicable disease listed in the Department of Health’s current [communicable disease chart](#). Life-threatening diseases must be reported to parents immediately. Eastern Ridge shall consult the local health department if there is a question about the communicability of a disease.
- As soon as possible of the child’s whereabouts if an emergency evacuation or relocation is necessary.

Please initial here that you understand and agree to the school policies:   /

**Additional Policies and COVID-19 Policy Documentation**

Parents agree to thoroughly read any additional policy documentation provided (such as COVID policies and procedures, included in this application packet, and any updates to it) and abide by their contents in full. ERS maintains the sole discretion to update COVID related policies in response to changing needs or safety requirements. Parents recognize that non-compliance with any of the policies outlined in this document or additional policy documentation may result in the Child's suspension or termination from the program at ERS's sole discretion.

Please initial here to acknowledge that you have received, read and agree to follow the policies of The Eastern Ridge School outlined in this document, COVID-19 policies (available on website and provided with this packet) and any additional policy documentation that may be provided: \_\_\_\_\_/\_\_\_\_\_

**Payment Policies**

Payment Terms:

- Payment in full is due at time of registration.
- All families are subject to a **non-refundable** \$25 processing fee for each registration.
- Checks returned for insufficient funds will be assessed a \$75 fee.
- Based upon availability, there is a \$25 fee per child to change sessions.
- Refunds will be made, less an administration fee of \$100 per session for withdrawals before May 31, 2022. (Note: the \$25 processing fee, is **non-refundable**) Refunds are not granted for withdrawals after June 1, 2022.
- Eastern Ridge reserves the right to cancel or combine any program due to insufficient enrollment. A full refund will be granted if a class is cancelled.
- There are no refunds for absences for any reason, including change of summer plans, transfer from the area, illness, vacation, appointments, inclement weather, early withdrawal from the program, or any other reason. No refunds are given for absences or closure due to utility outages, dangerous weather conditions or extraordinary circumstances. No refund will be granted in the event of dismissal for inappropriate or unsafe conduct, or for missed days due to incomplete paperwork.
- Parents must drop off and pick up Child on time. After 1:00 pm, Parents will be charged at a rate of \$2.00 per minute for subsequent late minutes. This fee will be invoiced and is due on receipt.
- Payments made via credit card will be subject to a 3% service charge.

Please initial here that you understand and agree to the payment policies: \_\_\_\_\_/\_\_\_\_\_

**Entire Agreement**

This Agreement constitutes the entire understanding between the parties and supersedes any prior or contemporaneous written or oral understandings relating to the subject matter hereof. This Agreement is binding on the parties hereto and their permitted successors and assignees. ERS may assign this Agreement to any affiliated entity or any successor entity in case of a sale, merger or reorganization. Parents understand that if they fail to comply with any portion of this Agreement and reasonable measures have not been taken to remedy the situation, Child's attendance could be suspended or terminated. These policies, hours, tuition and program offerings are effective for the enrollment period only. ERS reserves the right to make changes to policies and tuition for any subsequent programs.

**Severability**

In the event that any provision of this Agreement shall be determined to be unenforceable, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement shall otherwise remain in full force and effect and enforceable. Changes, modifications or waivers to this Agreement must be made in writing and signed by both parties.

**Enforcement of Agreement; Attorneys' Fees**

If a suit, action or other proceeding of any nature whatsoever is instituted in connection with any controversy arising out of this Agreement, or to interpret or enforce any rights under this Agreement, the prevailing party may recover reasonable attorneys' fees and costs in addition to any other available remedy.

IN WITNESS WHEREOF, the undersigned have signed this Agreement as of the dates set forth below.

Parent/Guardian 1 \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian 2 \_\_\_\_\_ Date \_\_\_\_\_

ERS \_\_\_\_\_ Date \_\_\_\_\_

## ENROLLMENT FEES

SESSION 1	June 20 – July 8 (no camp July 4)	\$700 <input type="checkbox"/>
SESSION 2	July 11 - July 29	\$750 <input type="checkbox"/>
SESSION 3	August 1 – August 19	\$750 <input type="checkbox"/>
Total of sessions selected		
If enrolling siblings, 10% discount given after first child		
10% discount per child if enrolling in all 3 sessions (-\$220 per child)		
One-time Administrative Processing Fee per family		\$25.00
<b>TOTAL DUE UPON ENROLLMENT</b>		

Please select payment method:

<input type="checkbox"/>	Check	Check made payable to Eastern Ridge School for 50% of tuition due is enclosed. Balance in due by May 1, 2022. If registering after April 30, payment in full is due.
<input type="checkbox"/>	Credit Card	Credit card will be charged immediately for 50% of tuition due. Balance will be automatically charged on May 1, 2022. Both payments will be subject to a 3% processing fee. If registering after April 30, payment in full is due.

Name on Card: \_\_\_\_\_

Card Type (circle one): AMEX   Visa   Mastercard

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_/\_\_\_\_

CSC: \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

Please mail complete, signed enrollment agreement, along with payment to:

The Eastern Ridge School  
Attn: Camp Enrollment  
9201 Vernon Dr,  
Great Falls, VA  
22066

Upon receipt of your enrollment form and deposit, your child's camp placement will be confirmed via email. You will also receive outstanding forms for completion at that time. Please call us at 703-757-7900 with any questions.

See you this summer!

## LIABILITY WAIVER AND INDEMNIFICATION AGREEMENT

In the natural outdoor spaces where your child will be exploring, there is a degree of inherent risk of injury as well as risk of exposure to, among other things, ticks, mosquitoes, spiders and snakes. We believe that outdoor experiences in natural settings are vital to a child's healthy development, and that these benefits outweigh any potential risks. We also ask that parents agree to the guidelines set forth in the sections above with regard to proper attire and sun/insect protection in order to mitigate some of these risks.

Swimming activities are not available as part of The Eastern Ridge School's programming and are not permitted in the creeks and ponds at Wolf Trap National Park. However, water-related activities may include creek crossings, splashing and playing in water no deeper than 6 inches such as mud puddles, and various observations and activities along the water's edge. **There will be NO swimming or wading in any of the bodies of still or moving water at Wolf Trap National Park, and children will be taught to respect the habitats of the creatures populating the water features in the park.**

The Eastern Ridge School makes every reasonable effort to create safe spaces for children and provide for their supervision. However, there is still risk associated with all the activities described and even under close supervision, a child could fall or become seriously injured. It is also inevitable that children in an active environment get scratches, splinters, and bruises from every-day play and exploration.

I/we as parent (or legal guardian) of the minor child(ren) named above, acknowledge and agree that I/we understand the nature of activities sponsored by The Eastern Ridge School and the potential dangers involved, including the risk of personal injury. With full knowledge of such dangers and risks, I/we hereby consent to the named child's participation in the above-described activities and hereby accept and assume all such risks, known and unknown and assume all responsibility for any losses, costs, and/or damages caused by any property damage or personal injury, even if caused by the negligence of the "releasees" named below.

I/we hereby release, acquit, forever discharge and covenant not to sue the Eastern Ridge School, its members, directors, officers, agents and employees (collectively, the "Releasees"), with respect to any and all liability, whether caused by the negligence of the Releasees or otherwise, for any claim arising out of or connected with any damage to property or illness or injury (including death) that I/we may incur or sustain, or that the child named above may incur or sustain, in connection with participation in the activities described above, and/or participation in any other activities of The Eastern Ridge School.

If, despite the foregoing release, I/we, the child named above, or anyone else on the child's behalf, makes a claim against any of the "Releasees" named above, I/we agree to indemnify and save and hold harmless the Releasees and each of them from any litigation expenses, attorney's fees, losses, liability, damage or cost they may incur due to the claim made against any of the Releasees named above, whether the claim is based on the negligence of the Releasees or otherwise.

**NOTWITHSTANDING THE FOREGOING, NOTHING IN THIS AGREEMENT SHALL BE DEEMED TO RELEASE ANY OF THE RELEASEES FROM ANY GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.**

**I/WE HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I/WE AM AWARE THAT THE AGREEMENT INCLUDES A RELEASE AND WAIVER OF LIABILITY, AN ASSUMPTION OF RISK, AND AN AGREEMENT BY ME TO INDEMNIFY THE RELEASEES, AND I/WE SIGN IT OF MY/OUR OWN FREE WILL.**

Parent \_\_\_\_\_  
Date \_\_\_\_\_

Parent \_\_\_\_\_  
Date \_\_\_\_\_

Program Director \_\_\_\_\_  
Date \_\_\_\_\_

### COVID-19 ERS Family Acknowledgement: Dragonfly Summer Camp

I have read the ERS Covid-19 Policy Document and our family agrees to share in the responsibility of taking measures to protect the ERS community by adhering to the following guidelines:

- Should my child develop COVID-like symptoms during the day, my child will be removed from the group, and I will be contacted. A designated parent/guardian will pick up my child immediately and within no more than 30 minutes of being notified.
- If my child shows signs or symptoms of illness, I will keep them home, and I agree to follow the RETURN TO SCHOOL CRITERIA outlined in the COVID policy document.
- I agree to follow all of the CRITERIA FOR QUARANTINE outlined in the COVID policy document.
- I will immediately notify the school if I become aware of any person with whom my child or I have had close contact (see definition in this document) that exhibits COVID-19 symptoms, is advised to self-isolate, quarantine, has tested positive, or is presumed positive for COVID-19.
- I understand and agree to the mask guidance set forth in the COVID policy document.
- If I opt for my child to wear a mask, I will notify the teacher and the director in writing, and I agree to send my child to camp/school with properly fitting masks, daily.
- ***The safety of our small community relies on the precautions taken by all its members, while at school and elsewhere. I understand that I play a crucial role in keeping everyone in the ERS community safe and reducing the risk of exposure by following the practices outlined herein and complying with guidelines and recommendations from public health officials while away from the ERS community. These measures may include, but are not limited to following state recommendations for vaccinations, and following CDC guidance for gatherings, events, and travel.***
- While present at ERS, my child will be in daily contact with people who are also at risk of community exposure. I understand that no list of restrictions, guidelines, or practices will remove 100% of the risk of exposure to COVID-19. The virus can be transmitted by people who are asymptomatic and/or before some people show signs of infection. By their nature, children in a group setting cannot be kept completely apart. By choosing a group camp setting, I am choosing to assume these risks.
- I understand the inherent risks in sending our child to group care and hereby waive and release the Eastern Ridge School of any liability for COVID-19 related damages incurred by my child or my family.

### COVID-19 ERS Family Acknowledgement (signature page)

Our family has read, understands, and agrees to comply with the provisions listed herein. I/We acknowledge that failure to act in accordance with the provisions listed herein, or with any other policy or procedure outlined by The Eastern Ridge School, will result in termination of services. I/We acknowledge that care for my child will be terminated if it is determined that my/our actions, or lack of action, negligently exposes another employee, child, or their family member to COVID-19.

Child(ren)'s name(s): \_\_\_\_\_

Parent 1 signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent 2 signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PERMISSION TO DOCUMENT

I understand that a fundamental part of the program at The Eastern Ridge School is to make learning visible through documentation of children's work and of the learning process, and that my child will both participate in and be a subject of this documentation. Siblings, parents and other household members who participate in the life of the school may also be included in this documentation. Documentation can be in many forms, including, but not limited to , video, audio, work samples, scanned images, photographs of children and their work, and dialoguing (typically between parents, children and teachers) on project or school web pages. To ensure the privacy of our children, only first names and ages will be used to identify children in any publicly available work. If a contact person is needed for an external project, this will be The Eastern Ridge School, and not a student or family. I agree that all original documentation is the property of The Eastern Ridge School, and that The Eastern Ridge School may use the documentation, together with copies of children's work and dialoguing, in any way, in any medium, including paper, multi-media or digital format, and social media for early childhood advocacy, training, marketing of the Eastern Ridge School, educational research and other such public uses related to The Eastern Ridge School.

In addition to those uses that relate directly to The Eastern Ridge School as early childhood advocates, The Eastern Ridge School and its faculty participate in community events, sponsor art shows featuring children's work, participate in education-based discussions, lead workshops and conferences for early childhood educators, and write for professional journals and other publications. I/we agree to these uses of my and my child(s) image, name (first name and age only), copies of their work, and the documentation, and I/we grant permission for my/our enrolled child, myself, and other family members to participate in and be included in the above mentioned opportunities and documentation.

Parent \_\_\_\_\_

Date \_\_\_\_\_

Parent \_\_\_\_\_

Date \_\_\_\_\_

Program Director \_\_\_\_\_

Date \_\_\_\_\_